

PU-LCS

(Pondicherry University - Loyola College Society)
Twinning Programme

ACADEMIC CALENDAR 2017 - 2018



LOYOLA CAMPUS

Nungambakkam

Chennai - 600 034

Email : pulctwinning1999@gmail.com

www.loyolacollege.edu/pulc/



ADMINISTRATION

RECTOR

Rev. Fr A. M. Francis Jayapathy, S.J.

SECRETARY - LOYOLA COLLEGE SOCIETY

Rev. Dr A. Thomas, S.J.

SECRETARY AND CORRESPONDENT - LOYOLA COLLEGE

Rev. Dr S. Lazar, S.J.

PRINCIPAL - LOYOLA COLLEGE

Rev. Dr M. Arockiasamy Xavier, S.J.

DIRECTOR

Rev. Dr S. Maria Packiam, S.J.

COORDINATOR

Dr S. Albones Raj

ADMINISTRATIVE STAFF

Mr John Peter S.

Ms Jesintha Mary J.

Mr Vino Brit L.

Mr Kathiravan M.

PERSONAL DATA

Name: Enrol. No.:

Course: Blood Group:

Address:

.....

..... Pin:

Land line No.: Mobile No.:

E-mail:

LOYOLA COLLEGE

Loyola College, Chennai, established and owned by the Loyola College Society, is registered under the Society Registration Act of 1860 No.s.228/1973 and has its office in Chennai.

It was founded by Rev. Fr Francis Bertram, S.J., a British missionary and a band of dedicated Jesuits who came over to Chennai at the invitation of the Most Rev. Dr J. Aelen, the then Archbishop of Chennai, to open a Catholic College for young men in the State's capital. Consequently the foundation stone for the same was laid on 10th March 1924 and the college started functioning from July 1925 with 75 students on the rolls in the undergraduate courses of Mathematics, History and Economics.

The main goal of the college is to provide University Education in Christian atmosphere to deserving students irrespective of caste and creed. Today it aims at **“Forming Young Men and Women as Competent, Committed and Compassionate Men and Women for Others”**.

The guiding motto of the college viz., **Let your light shine** is taken from the Gospel of St Mathew, Chapter 5, Verse 16, in which the Saint exhorts, **“..... Your light must shine before others, that they may see your good deeds and glorify your heavenly Father”**.

PU-LCS TWINNING PROGRAMME

The Pondicherry University and Loyola College Society Twinning Programme, a unique form of distance education, one of its kind in India, was conceived by Dr V.T. Patil and Rev. Dr S. Ignacimuthu, S.J., the then Vice-Chancellor of the Pondicherry University and the Principal of Loyola College respectively, during the academic year 1999 - 2000. Over the years, it has emerged to be one of the best academic centres of excellence in India. It is indeed, a great boon to all those who are deprived of the opportunity to pursue higher education in a formal regular setting.

PERSONAL PRAYER

O God, who are Truth and the Origin of all knowledge, whom to know is to be happy, bless our studies which we consecrate to you. Enlighten our minds, strengthen our memories and direct our wills towards the light, to what is right. Grant us to seek Truth always and be good to everyone whom we meet on the path of our life, today and always.

Our Father in heaven, holy be Your name. Your kingdom come, Your will be done on earth as it is in heaven. Give us this day our daily bread, and forgive us our sins, as we forgive those who sin against us. And lead us not into temptation, but deliver us from evil.

Amen.

PRAYER OF ST IGNATIUS OF LOYOLA

Lord, teach me to be generous.

Teach me to serve You as You deserve,

to give and not to count the cost,

to fight and not to heed the wounds,

to toil and not to seek for rest,

to labour and not to ask for reward,

save that of knowing that I do Your will.

Amen.

LOYOLA COLLEGE ANTHEM

LET YOUR LIGHT SHINE

Let your light shine
Lead us in your way,
Let your light shine
Guide us in your way.

We shall stand for the values we cherish,
We shall stand for the virtues we vow,
We shall stand for Truth and for Justice
We shall stand for Peace and for Love.
(Let your light shine)

We shall opt for the poor and the oppressed,
We shall liberate our fellowmen in bonds,
We shall work for the weak and the suppressed
For the greater glory of God.
(Let your light shine)

We shall pledge to bring honour to our nation,
We shall stand for our countrymen's cause,
We shall strive for the unity of India
With our hearts as firm as a Cross.
(Let your light shine)

Discipline and Duty are our banners,
Our Alma Mater's name we bear with pride,
We are men and women who will live for others
With the Ignatian Vision as our Guide.
(Let your light shine)

ACADEMIC YEAR : 2017 - 2018

2017 ODD SEMESTER

July 30	Prayer Service & Orientation Programme for 1 st Year Students
August 05	Orientation Programme for Staff
August 06	Day 1 – Classes begin for I and II year students
August 13	Day 2
August 20	Day 3
August 27	Day 4
September 03	Day 5
September 10	Day 6
September 17	Day 7
September 24	Day 8
October 01	Moharam – Holiday
October 04	Semester exam fee payment begins on Wednesday
October 08	Day 9
October 15	Day 10
October 22	Day 11
October 27	Last Date for remitting semester exam fee without fine - Friday
October 29	Day 12
November 04	Last date for remitting semester exam fee with fine - Saturday
November 05	Day 13
November 12	Day 14 Research project for II year students-Introductory session
November 19	Day 15
November 26	Day 16
December 03	Day 17 Last class day for the semester Christmas celebration for staff
December 26	Semester examination begins - Tuesday

ACADEMIC YEAR : 2017 - 2018

2018 EVEN SEMESTER	
January 02	Semester tuition fee payment begins on Tuesday
January 06	Semester examination ends
January 07	Day 1 – Even semester begins for I and II Year students
January 14	Pongal – Holiday
January 21	Day 2
January 28	Day 3 Research project review meeting -1
January 30	Last date for remitting tuition fee without fine - Wednesday
February 04	Day 4
February 11	Day 5
February 16	Last date for remitting tuition fee with fine - Friday
February 18	Day 6
February 25	Day 7 Research project review meeting – 2
March 04	Day 8
March 11	Day 9
March 18	Day 10
March 25	Day 11 Research project – rough draft submission
April 01	Easter Sunday – Holiday
April 03	Semester exam fee payment begins - Tuesday
April 08	Day 12
April 18	Day 13
April 20	Last date for payment of exam fee without fine - Friday
April 22	Day 14
April 27	Last date for payment of exam fee with fine - Friday
April 29	Day 15 – Last date for submitting the Project Report*
May 02	Admission portal opens for Academic Year 2018-19 - Wednesday
May 06	Day 16
June 05	Semester examination begins

IMPORTANT DATES

ODD SEMESTER

- 30-07-2017 Prayer Service & Orientation Programme for 1st Year Students
06-08-2017 Classes begin for I and II year students (Day 1)
04-10-2017 Semester exam fee payment begins on Wednesday
27-10-2017 Last date for remitting semester exam fee without fine-Friday
04-11-2017 Last date for remitting semester exam fee with fine-Saturday
12-11-2017 Research project for II year students – Introductory session
03-12-2017 Last class day for the semester – Christmas celebration for staff
26-12-2017 Semester examination begins - Tuesday

EVEN SEMESTER

- 02-01-2018 Semester tuition fee payment begins on Tuesday
06-01-2018 Semester examination ends
07-01-2018 Even semester begins for I and II Year students (Day 1)
28-10-2018 Research project review meeting -1 (Day 3)
30-01-2018 Last date for remitting tuition fee without fine - Wednesday
16-02-2018 Last date for remitting tuition fee with fine - Friday
25-02-2018 Research project review meeting – 2 (Day 7)
25-03-2018 Research project – rough draft submission (Day 11)
01-04-2018 Easter Sunday – Holiday
03-04-2018 Semester exam fee payment begins - Tuesday
20-04-2018 Last date for payment of exam fee without fine - Friday
27-04-2018 Last date for payment of exam fee with fine - Friday
29-04-2018 Last date for submitting the Project Report* (Day 15)
02-05-2018 Admission portal opens: Academic Year 2018-19 - Wednesday
05-06-2018 Semester examination begins

*Rs.500 per week (seven working days) towards late submission fee

COURSES OFFERED BY PU-LCS : 2017 - 2018

2 YEARS - SEMESTER SYSTEM

MASTER OF BUSINESS ADMINISTRATION (MBA)

MBA - Finance

MBA - General

MBA - Human Resource Management

MBA - International Business

MBA - Marketing

OFFICE TIME

Tuesday to Friday : 9.00 a.m. to 1.00 p.m.
2.00 p.m. to 5.00 p.m.

(All University matters and other transactions)

Sunday : 8.30 a.m. to 1.30 p.m.
(Classes only)

Monday : Weekly Holiday

Phone No. : 044-2817 8321 / 2817 8391

BANK TIME

Tuesday to Friday : 10.00 a.m. to 1.00 p.m.
(For fee payment)

DRESS CODE

Dress code is not about what is convenient to wear as boys and girls but convincing to wear as students of Loyola. Hence, every student is expected to wear simple and modest formal dress.

ATTENDANCE

Students have to apply for leave only **in the prescribed leave application** form available in the office. The leave must be sanctioned by the Coordinator. Students can verify their attendance in the PU-LCS web page of the college website. Students who do not fulfill the minimum required 70% of attendance will not be allowed to appear for the semester exam. **Please note that only those who have secured 70% attendance in a given semester will be allowed to assess their professors.**

DISCIPLINARY RULES

Loyola is dedicated not only to learning and the advancement of knowledge but also to developing ethical and responsible human beings. The disciplinary policies are made with this uncompromising perspective.

The following are strictly forbidden:

- ✗ Any kind of boisterous and disturbing behavior in the campus.
- ✗ Smoking and consumption of liquor in the campus.
- ✗ Use of cellular phones inside the class rooms.
- ✗ Inviting / meeting strangers or unauthorized person(s) inside the campus without written permission from the Coordinator.
- ✗ Causing damage to the institution / public property.
- ✗ Standing in parking places and canteen area and chatting during class hours.
- ✗ Canvassing and organising students for any programme without prior permission.

- ✘ Posting of unpleasant / unacceptable / damaging statements / views about the institution or staff in social media / websites.
- ✘ Racing the vehicles or use of vehicles with defective silencers or parking the vehicles of any description outside the parking area in the campus.

Any violation of the above will result in dismissal / suspension from the institution.

TIME CEILING FOR COMPLETION OF DEGREE

All Post Graduate courses including MBA programme must be completed within FOUR years from the year of admission (2+2).

REMINDER

PU-LCS Twinning Programme students are asked to check their attendance in the link available at the Loyola College Web Page. Prior permission for any long leave is mandatory.

For attendance and all official intimations check the following link:

www.loyolacollege.edu/pulc/

All transactions including the Submission of Examination Forms, Revaluation Forms of your programme and the Fee Payments (miscellaneous) are to be done only at Pondicherry University and Loyola College Society (PU-LCS) Twinning Programme Office. PU-LCS Twinning Programme Office will not take any responsibility for your direct payment of fees and submission of exam and revaluation forms to DDE, Pondicherry University.

For your results and downloading revaluation forms check the following web link.

www.pondiuni.edu.in
www.loyolacollege.edu/pulc/

We Wish the Students All the Very Best.

TIME TABLE

HOUR	1	2	3	4	5
I & III SEMESTER SUBJECT & PROFESSOR					
II & IV SEMESTER SUBJECT & PROFESSOR					